



**BOB SCHIEFFER**  
COLLEGE *of* COMMUNICATION

**College of Communication Testing Center Guidelines, Spring 2019**

During the spring 2019 semester, the testing center will be available Tuesday, January 22, through Friday, May 3. *With the exception of school holidays*. The testing center hours will be:

Monday 9:00 AM – 11:30 AM

Tuesday 9:00 AM – 12:00 PM

Wednesday 9:00 AM – 12:00 PM

Thursday 11:30 AM – 3:00 PM

Friday 12:00 PM – 4:00 PM

Finals week hours will be posted later in the semester. The testing center will continue to be in MOUS 215.

Testing center reservations should now be submitted through the [Bob Schieffer College of Communication Testing Center](#) at least 72 business hours in advance of the requested appointment time.

All tests should be brought to the Dean's Office in a sealed envelope, our office will not provide them, no less than 24 business hours in advance of the reservation. Tests should be picked up by 5:00 PM the day following the appointment unless other arrangements have been made with the Dean's Office.

*If you have any questions, please contact Maeghan Bush at [m.e.bush@tcu.edu](mailto:m.e.bush@tcu.edu) or 817-257-5918.*