



BOB SCHIEFFER
COLLEGE *of* COMMUNICATION

College of Communication Testing Center Guidelines, Spring 2020

Reservation link: [Bob Schieffer College of Communication Testing Center](#)

Dates: Monday, January 27, 2020 through Friday, May 8, 2020; with the exception of school holidays.

Hours:

Mondays 12:00 PM – 3:00 PM

Tuesdays 12:00 PM – 3:00 PM

Wednesdays 9:00 AM – 12:00 PM

Thursdays 9:00 AM – 12:00 PM

NO FRIDAYS

Extended hours for midterms(weeks 6 & 8), study days(April 30 & May 1), and Final Exam Week(May 4-8) will be available as those dates approach.

Reservation confirmation is subject to room capacity and required accommodations.

When making reservations, please keep in mind:

- Send reservation form at least 72 business hours in advance of the requested appointment time.
- Tests should be brought to the Dean's Office **in separate envelopes**, our office will not provide them, before 5:00PM on the business day preceding the scheduled exam.
- **Students DO NOT submit their own requests.**

If you have any questions, please contact Ashley Tully at a.tully@tcu.edu or 817-257-4935.

Check the Testing Center Reservation Calendar for availability: [Spring 2020 Testing Center Calendar](#)